



### Planning Checklist

How to find the right window covering solution for your home.

Print out this checklist and answer these simple questions to determine your window covering needs. When finished, share the information with your professional designer or retail store associate. If choosing window coverings for more than one room, make as many copies of this page as you need.

#### In which room is the window located?

- Living Room  Family Room  Dining Room  Kitchen  Bathroom  Bedroom  
 Nursery  Home Office  Hall/Entry Way  Other \_\_\_\_\_

#### How will the space you are decorating be used?

- Work  Relaxation  Entertaining  Formal  Informal  Dining  Sleeping  
 Other \_\_\_\_\_

#### What is the style of décor in room/home?

- Traditional  Contemporary  Country  Casual  Eclectic  Don't know  Other \_\_\_\_\_

Which are your favorite colors or patterns? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you prefer a fabric window covering?  Yes  No

Are there children or pets in the home?  Yes  No

How many windows/doors are there in the room? \_\_\_\_ Windows \_\_\_\_ Doors

Do you want to coordinate window coverings with windows in an adjacent room?  Yes  No

What level of privacy do you desire?  Minimum  Moderate  Maximum

What is window's exposure?  North  South  East  West

How much light control do you need?  Minimum  Moderate  Maximum

Is energy efficiency a concern?  Yes  No

Is ease of cleaning a concern?  Yes  No

#### Are there interfering factors to consider?

- Window Cranks  Window A/C  Baseboard Heaters  Light Switches  Electrical Sockets  
 Crown Moldings  Beams  Chair Rails  Other \_\_\_\_\_

Do you have any specialty shaped windows?  Yes  No If yes, what shapes? \_\_\_\_\_

#### What are your window's measurements?

\_\_\_\_\_ " wide x \_\_\_\_\_ " high  Inside Mount  Outside Mount (See Measuring Instructions for help)

Once you've answered these questions, you're ready to start your window treatment purchasing journey!  
We have the right solution for your window covering needs.